

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, January 10, 2017)**  
*Generated by Sharon Ferris on Tuesday, January 10, 2017*

**Members present**

Commissioner President James R. Guy  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

**Absent:** Commissioner Tom Jarboe

**1. RECEPTION FOR VOLUNTEERS OF BOARDS, COMMITTEES & COMMISSIONS PARTICIPANTS**

Prior to the regular business meeting, the Commissioners hosted a reception in the lobby of the Chesapeake Building for volunteer members of Boards, Committees and Commissions.

**2. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:05 am in the Chesapeake Building meeting room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**Approval of Minutes**

I move to approve the Minutes of December 20, 2016 as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

### **3. PUBLIC HEARING**

**OFFICE OF THE COUNTY ATTORNEY** - Public Hearing on Ordinance to provide for an Alternate Member of the St. Mary's County Planning Commission

Commissioner President Guy opened the public hearing at 9:05 am.

**Present:** George Sparling, County Attorney

The Planning Commission currently consists of seven members. If a member is absent or if there is a vacancy on the commission, it raises the possibility of a tie vote which could result in a delayed decision. The commission has requested an alternate be added to preclude the possibility of a vote being postponed.

Commissioner Guy opened the public hearing for public comments. There were no individuals wishing to speak. Commissioner Guy noted that the record would remain open for public comment for an additional seven days and closed the public hearing at 9:10 am.

### **4. RECOGNITION**

#### **A. Boards, Committees & Commissions' Recognition Ceremony**

Certificates of Appreciation were presented to the following volunteers:

**Adult Public Guardianship Review Board** - Teresa Bahl

**Agriculture, Seafood and Forestry Commission** - John Parlett; Joseph W. Wood; Phil Langley; Scott C. Bacon; Stephen T Reeves

**Airport Advisory Committee** - Erik Anderson; Hal Willard

**Board of Appeals** - William Greene

**Board of Trustees Museum Division** - Bryan Barthelme Sr.; Dale Springer; Lynn Fitrell; Michael Blackwell; Susan Gough; Victor Govier

**Building Code Board of Appeals** - Charles J. Bryson

**Commission for Women** - Jean-Marie Hansen; Marta Kelsey

**Commission on Aging** - Dale Taylor; Gail Murdock; Linda Fry; Penny Brown

**Commission on the Environment** - George Thompson; Jacqueline Dyson

**Compensation Review Commission** - Michael P Boyle; Joseph I Russell

**Economic Development Commission** - Daniel Carney; Laura Clarke; Phil Langley; Richard Braam; Wynne Briscoe

**Ethics Commission** - Daniel Carney; John Minichino, III; Joseph I Russell; Lawrence Crabtree; Jean-Marie Hansen; Sean Rogers

**Historic Preservation Commission** - Robert Gibbs; Sean M. Wickers

**Housing Authority Board** - Daniel Raley

**Metropolitan Commission** - Bryan Barthelme Sr.; George Thompson; Mike Mummaugh; Robert Russell

**Planning Commission** - Hal Willard; James Thompson

**Social Services Board** - Lynn Fitrell; Michael Blackwell

**Transportation Advisory Committee** - Lemuel Proctor

Volunteers receiving Certificates of Appreciation but unable to attend were:

**Adult Public Guardianship Review Board** - Judith Schauf; Kathleen Werner; Richard Lord; Sherry L Pierce; Thomas Stokel

**Agriculture, Seafood and Forestry Commission** - Charles Webb; Colleen Corrigan; David Paulk; John Shenski; Michael Sirk; Patrick Russell

**Airport Advisory Committee** - Brian L Schroeder; Bryan Barthelme Jr.; Eric Pratson; Jacque LaValle; Kazvin Olmeda; Luigi Giordano; Margaret Sawyer; Robert L. Pearce; Rusty Lowry; Ted Klapka; Terry Adair

**Board of Appeals** - John Brown; Peter Egeli; Ronald Payne; Wayne Miedzinski

**Board of Trustees Museum Division** - Eleanor F. Slater; Helen Dorsey; James Banagan; Patricia Friend; Stephanie Waikart; Susan Erichsen

**Building Code Board of Appeals** - Donald Haskin; James (Danny) Johnson; Stephen Wilson; William Mehaffey

**Commission for Women** - Diane Danaher; Erin Walker; Jennifer Brown; Joanna Colvin; Karen Wathen; Kathleen Werner; Mary Ludwig; Melissa Farren; Norma Pipkin

**Commission on Aging** - Cindy Williams; Deborah Johnstone; Janet Kellam; Janice Bonham; Juanita Nether; Margaret C. Forrest; Norma Pipkin; Nicky Pires; Philip Holzbauer

**Commission on People with Disabilities** - Kristi Getson; Andrea Butler; Ben Smith; Bonnie Elward; David Ryan; Elizabeth M. Snyder; Eric Colvin; Sheryl St. Clair

**Commission on the Environment** - Gordon Smith; Kimberle Egbert; Mark Burroughs; Thomas Brewer

**Compensation Review Commission** - Bernadette Shannon; Joe St. Clair; Pat Dolan

**Economic Development Commission** - Carlos Bravo; James Raley; Philip Dorsey; Tom Sanders; Tom Watts; Tracy Harris

**Electrical Examiners Board** - Donald Haskin; James (Danny) Johnson; Robert Spence; Ron Derby; Rudolph Worch

**Ethics Commission** - David Willenborg ; John Austerman

**Historic Preservation Commission** - Eve Love; Kent Randall; Linda Reno; Patricia Samford; Peter Himmelheber; Teresa Wilson

**Housing Authority Board** - Agnes Butler; Darlene Johnson; Joshua Brewster; Michelle Armsworthy; Michelle Camaioni; Tina Dean

**Human Relations Commission** - Agnes Butler; Bernadette Shannon; Deborah Dennie; Gary Younger; Jesus Godinez; Joanna Colvin; Joshua Brewster; Mary Fearn; Sarah Tyson; Vante Burkes; Wayne Lockely

**Length of Service Award Program** - Mary Ann Murray

**Library Board of Trustees** - Carol Romary; Carolyn Beth Roth; Carolyn Guy; James Hanley; Janice Walthour; Joan Springer; Lynn Newkirk; Sandra Hauenstein

**Metropolitan Commission** - Alice Gaskins; Charles Pessagno; John J Carey; Steve Willing

**Planning Commission** - Christopher C Guy; Joseph L. Van Kirk; Martin Siebert; Patricia Robrecht; Shelby Guazzo

**Plumbing Gas Fuel Board** - Charles Downs; Daniel Garrison; Richard Montgomery

**Property Tax Assessment Appeal Board** - John Raley; Joseph Gardner; Karin Bailey; Kenneth R Robeson, Jr.

**Recreation and Parks Board** - Caroline King; Douglas Bellis; Floyd Warren; Fred J Parker; Jake Heibel; Patrick Murphy; Richard Buckler; Thomas Nelson

**Retiree Benefit Trust of St. Mary's County** - Mary Ann Murray

**Sheriff's Office Retirement Plan Board** - Edward Evans; Terry Black; Tracy Harris

**Social Services Board** - Annette Wood; Ella Somerville; Joan Gelrud; Leisha Wood; Richard Buckler; Rose Frederick; Susie Fowler; Wanda Brown

**Transportation Advisory Committee** - Brian L Schroeder; James Andreacci; Karen Gardner; Nick A Moats; Scott C Anderson

**Tri-County Animal Shelter Advisory Board** - Diane Harris; Donna Poudrier; Sally J Browne

**Wicomico Shores Golf Course Advisory Board** - David Phalen; Gerald Slagle; Jennifer Russell; Peter Delman; Richard Buckler; Robert Collier; Robert Richardson

## **5. MAIN AGENDA ACTION ITEMS**

**A. DEPT. OF RECREATION & PARKS** - Draft 2017 Land Preservation, Parks & Recreation Plan

**Present:** Brian Loewe, Director, Dept. of Recreation and Parks  
Adam Bossi, Project Manager, GreenPlay LLC

The 2017 Draft Land Preservation Parks and Recreation Plan (LPPRP) is a five year plan that builds on the efforts of the 2012 LPPRP. The plan focuses on enhancing the parks, recreation, and open spaces to meet existing needs, and investing in new infrastructure to meet growing public demand in the County for diverse recreation opportunities. The plan, to be finalized by July 1, 2017, is required to receive Project Open Space funding.

I move to approve the draft 2017 St. Mary's County Land Preservation, Parks & Recreation Plan for submission to the State of Maryland for review and comment.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**B. DEPT. OF ECONOMIC DEVELOPMENT** - Presentation of the Strategic Plan to Build an Innovation Driven Economy

**Present:** Chris Kaselemis, Director, Dept. of Economic Development  
Robin Finnacom, Deputy Director, Dept. of Economic Development  
Richard Braam, Chairman, St. Mary's County Economic Development Commission

An overview of the strategic plan to reduce the County's dependency and on defense spending by diversifying the local economy was presented. Strategies set forth in the plan include: (1) attracting and retaining young professionals and growing the middle class; (2) focusing on a traded industry cluster strategy focused on emerging opportunities and existing industries that

have potential for expansion; and, (3) supporting start-ups and early stage technology companies. In addition, St. Mary's County must continue efforts to protect and grow the Navy's mission at Pax River with new and existing initiatives.

**C. DEPT. OF ECONOMIC DEVELOPMENT** - Presentation of the Tourism and Hospitality Master Plan

**Present:** Chris Kaselemic, Director, Dept. of Economic Development  
Dan Fenton, Executive Vice President, Jones, Lang, LaSalle Hotel and Hospitality Group  
Bethanie Parker, Associate, Jones, Lang, LaSalle Hotel and Hospitality Group  
Regina Faden, Director, Historic St. Mary's City  
Jim Grube, Proprietor, Slack Winery/Woodlawn Farm

An overview of the Tourism and Hospitality Master Plan was presented. The plan emphasizes strategies to increase tourism and the number of overnight stays in the County and the framework to develop a stronger and vibrant tourism sector.

**6. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDA FOR JANUARY 24, 2017. THERE WILL BE NO MEETING OF THE CSMC ON JANUARY 17, 2017.**

**B. CIRCUIT COURT** - Recovery Court Program - Amendment to Sub-Recipient Agreement between County and Jude House, Inc.

I move to approve the Amendment to the Sub-recipient Agreement between the County and Jude House, Inc., utilizing Drug Court Donation Funds of \$9,975 under Project OT1108, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**C. METCOM - FY2017 Capital Improvement Budget Amendment**

I move that the St. Mary's County Metropolitan Commission FY2017 Capital Improvement Budget be amended to include a new Sewer Project entitled St. Clements Shores Wastewater Treatment Plant Expansion Phase A, funded from MetCom Reserve Funds.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**D. DEPT. OF AGING & HUMAN SERVICES - FY2017 Senior Rides Program Grant Agreement**

I move to approve the Senior Rides Program Grant Agreement, project MD1705, from the Maryland Department of Transportation on behalf of the St. Mary's County Department of Aging and Human Services to provide door-to-door transportation to Seniors who are unable to utilize other transportation options, in the amount of \$35,236 total (including additional County funding) and the related budget amendment that includes decreasing grant and other funding by \$8,523 and increasing County funding by \$7,525 using the Commissioners' Emergency Reserve, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**E. DEPT. OF FINANCE - Budget Amendment to Realign County Departments' FY2017 Budget for Personal Services Accounts**

I move to approve the budget amendment in the amount of \$323,000, realigning \$29,000 in County Departments' personal services accounts and transferring \$294,000 to the Commissioners' Emergency Reserve due to salary savings, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

**7. COMMISSIONER'S TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

## **8. EXECUTIVE SESSION**

### **MOTION TO ENTER INTO EXECUTIVE SESSION**

I move to enter into Executive Session for the purpose of discussing Personnel issues.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan, O'Connor

### **PERSONNEL**

#### **PRESENT:**

James R. Guy, President  
Michael L. Hewitt, Commissioner  
Todd M. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Human Resources  
Christine Fleming, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:37 pm - 12:57 pm

Purpose: To discuss personnel issues.

## **9. ADJOURN**

The meeting adjourned at 12:57 pm.

Minutes Approved by the Commissioners of St. Mary's County on 1/24/17

SLF  
Sharon Ferris, Senior Administrative Coordinator

## **10. PUBLIC FORUM**

Commissioner President Guy opened the Public Forum at 6:30 pm.

#### **Public comments given by:**

Delegate Matt Morgan, 39374 Tomrose Ct., Mechanicsville, MD 20659

Brian Thomas, 20665 Golden Thompson Rd., Avenue, MD 20606

Clarke Guy, 39170 Guy Family Way, Mechanicsville, MD 20659

Jeff Burroughs, 46400 Lexington Village Way, California, MD 20619 (Sports Clips Haircuts)  
Mia Bowers, 21725 Saint Lo Place, Lexington Park, MD 20653  
John Montgomery, 29471 Hills Club Rd., Mechanicsville, MD 20659 (Mechanicsville Fire  
Dept.)  
Janice Walthour, 20493 Partin's Lane, Lexington Park, MD 20653  
Rayner Blair, 46145 River Hill Rd., Lexington Park, MD 20653 (Blair Jewelery)  
David Dent, 45939 Rolling Rd., Lexington Park, MD 20653  
Greg VanMeter, P.O. Box 168, Clements, MD 20624 (7th District Optimist Club)  
Thomas Hardie, 44731 Three Coves, Rd., Hollywood, MD 20636  
Mohammad Qureshi, 21151 Three Notch Rd., Lexington Park, MD 20653  
Mary Dryden, 22322 Cedar St., Leonardtown, MD 20650  
Paul Junge (St. Mary's County Chamber of Commerce)  
Lee Edgewood, 25540 Jones Wharf Rd., Hollywood, MD 20636  
Myssi Williams, 27506 Old Village Rd., Mechanicsville, MD 20659  
Dan Mast, 38750 Chaptico Rd., Mechanicsville, MD 20659 (Wayne Signs)  
Joe St. Clair, Mervell Dean Road, Hollywood, MD (Pickers Paradise)

There were no others wishing to speak so Commissioner Guy closed the public forum at 7:40 pm.